

Salamanca Public Library  
Board of Trustees Meeting  
July 09, 2024

Trustees Present: President, Patricia Magara; Secretary Gina Matteson, Susan Zaprowski, Kari Kennedy

Jennifer Stickles, Library Manager  
Rhonda Haick, Library Treasurer

**A.) Called to order at 4:00:** by President Magara

**B.) Approve Agenda:** Patsi Magara motioned to approve the agenda; Gina Matteson seconded Motion passed unanimously:4 yeas and 0 Nays

**C.) Open Meeting Law Training:** online with Kristen O'Neill

**D.) Pay Bills as Warranted:** Rhonda Haick presented the bills to the board. Kari Kennedy motioned to pay bills; Patsi Magara seconded. Motion passes unanimously: 4 yeas and 0 nays

**E.) Review Financial Report:** discussion of balance sheet, reserve account, and what the library manager needs to share with the treasurer.

**F.) Public Comments:** none

**G.) Old Business:**

1.) Part-time position: Jennifer Stickles is going to offer the position to Rachel Anderson, who has previous library experience. Patsi Magara motioned to accept Rachel Anderson as a part-time employee; Kari Kennedy seconded the motion. Motion passes unanimously: 4 yeas and 0 nays

**H.) New Business:**

1.) Discussion on possible library cameras: Jennifer will discuss this with Mike, the tech person for the library system.

Patsi Magara left at 5:27

**I.) Manager's report:**

Jen gave updates on construction. Three bids will be needed within 2 weeks- July 24<sup>th</sup>. There is not enough time for the library to bid for a roof grant. The annual financial report has an extension granted. Jen reported on the summer reading program and additional workshops.

**J.) Adjournment: 5:37**