

Salamanca Public Library
Library Board Meeting
November 15, 2023

Present: Susan Zaprowski, Patricia Magara, Angel Fisher, Gina Matteson, Kathi Gimbrone, Janice Dekoff, Jennifer Stickles, Mayor Sandra Magiera, Attorney Stephanie Adams, and her assistant Molly Muffalotto

Meeting begins: 4:00 PM

Move to Executive Session : Patsi Magara Motioned and Gina Matteson seconded this move to executive session: motion passed by all

6:00 PM Move back to regular meeting: Angel Fisher motioned and Gina Matteson seconded and all voted yes to move back to regular meeting

Resolution to remove Trustee Gimbrone read by President Susan Zaprowski:

WHEREAS after due review the board has found that while it is questionably the duty of a trustee to review fiscal and operational documents, to raise point of concern, and to vote their conscience and

WHEREAS misconduct during such activity detracts from the efficient, orderly, and compliant operations of the library;

BE IT RESOLVED that Kathi Gimbrone is removed as Trustee of the Library, effective of the passage of this resolution,

Vote to remove Trustee Gimbrone; Patsi Magara motioned, Angel Fisher seconded, the vote was 4 aye and 1 opposed- Kathi Giambrone. The vote was passed 4-1

Vote to appoint Gina Matteson as Secretary: Patsi Magara motioned and Angel Fisher seconded: the vote was passed by all

Minutes from the October meeting have not been provided therefore the minutes cannot be approved.

Financial report:

1.) Bills have been paid as warranted with the exception of supplies needed for programming, check # 1341 for \$100.

2.) Discussion of treasurer's possible need of assistance with Quick books and library treasury needs and procedures

Financial report acceptance: Gina Matteson motioned and Patsi Magara seconded: motion passed by all

New business:

1.) Angel proposed a formation of 2 committees; need for another committee as well

a.) By-law committee to include Jen and 2 trustees: Sue and Gina

* this would be to review, amend and create Library Board by-laws

b.) Fiscal policy committee to include Jen, Fred, and 2 trustees: Patsi and Angel

* this would be to review, amend, and create fiscal policy and procedures

c.) Additionally, there will be an Officer Nominating Committee: Angel and Gina

2.) Jen has requested purchase of a new copier/color laser printer- a motion was passed for approval of a color laser printer not to exceed \$600.

3.) Preview discussion of 2024 budget: Jen will work on the first draft to be addressed at the December meeting

Manager's report:

Reviewed by trustees and motion to approve by Patsi Magara, seconded by Gina Matteson, the vote was passed by all.

Additional information: Jen will contact the Chamber of Commerce to discuss the possibility of having a mural painted on the library

Meeting ended at 7 PM